



**LIVERMORE-PLEASANTON FIRE DEPARTMENT  
JOINT POWERS AUTHORITY BOARD OF DIRECTORS**

**Special Meeting Notice and Agenda – REVISED LOCATION**  
**Tuesday, April 18, 2023, at 3:00 p.m.**

**Livermore-Pleasanton Fire Department Headquarters**  
**Fire Chief's Conference Room**  
**3560 Nevada Street, Pleasanton, CA 94566**

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**NOTICE IS HEREBY GIVEN**, pursuant to section 54956 of the California Government Code, a Special Meeting of the Board of Directors of the Livermore-Pleasanton Fire Department Joint Powers Authority is hereby called.

1. Call to Order
  - Roll Call
2. Public Comment – *Comments are limited to items listed on this agenda*
3. Approve minutes of November 17, 2022
4. Adopt a resolution approving the proposed two-year operating budget for fiscal years 2023/24 and 2024/25 and forward a recommendation to the partner city councils to approve this two-year budget and accept the 2022 State mandated Fire Inspection Report
5. Adjournment

Dated: April 12, 2023

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**Notice**

Under Government Code §54957.5, any writings/documents regarding an open session item on this agenda provided to a majority of the Board after distribution of the agenda packet will be available for public inspection by emailing the City Clerk's Office, [pleasantoncityclerk@cityofpleasantonca.gov](mailto:pleasantoncityclerk@cityofpleasantonca.gov).

**Accessible Public Meetings**

The LPPFD JPA can provide special assistance for persons with disabilities to participate in public meetings. To make a request for a disability-related modification or accommodation, please contact the Livermore-Pleasanton Fire Department at 3560 Nevada Street, Pleasanton, CA 94566 or (925) 454-2361 at the earliest possible time. If you need sign language assistance, please provide at least two working days' notice prior to the meeting date.



**LIVERMORE-PLEASANTON FIRE DEPARTMENT  
JOINT POWERS AUTHORITY BOARD OF DIRECTORS**

**Thursday, November 17, 2022  
Minutes**

*This meeting was conducted in accordance with Governor Newsom's  
Executive Order N-29-20 and AB 361 COVID-19 pandemic protocols*

**1. Call to Order and Roll Call**

Chair Woerner called the special meeting of the Board of Directors of the Livermore-Pleasanton Fire Department Joint Powers Authority (LPFD JPA) to order at the hour of 3:00 p.m.

Present: Pleasanton: Karla Brown, Jack Balch  
Livermore: Bob Woerner

Absent: Brittni Kiick

**2. Public Comment**

Chair Woerner opened public comment. Joseph McThorn provided comment. Chair Woerner closed public comment.

**3. Approve minutes of May 18, 2022**

It was m/s by Brown/Balch to approve the minutes as submitted. Motion passed 3-0.

**4. EMS Transport**

**A. Ambulance system overview and current data**

Chief Joe Testa gave a presentation on Falck's service levels in the jurisdiction with third quarter data.

Board members asked clarifying questions regarding data points and service delivery and response times.

**B. Alameda County Request for Proposal for 2024 Contract**

Chief Testa presented an overview of the steps taken to date leading to the County's Request for Proposal (RFP) process for a new service contract.

Board members asked questions regarding the different types of service models, any feedback or input that may be asked of the LPFD JPA, and RFP evaluation criteria.

Chief Testa clarified that specifics of the RFP components and contractor evaluation will be handled by the County and that LPFD participation has not been requested by the County.

### **C. Purchase of Two Basic Life Support (BLS) Ambulances**

Chief Testa presented the LPFD's recommended purchase of two equipped BLS ambulances, one for each city, and the intended use of the ambulances.

Board members asked questions regarding the expected use for the ambulances including programmed and on-call services, associated operational costs, and long term viability of the ambulances.

The board provided direction to its executive directors to bring the item forward to each city's council meeting as an update that includes purchase of two ambulances, cost impacts, and the lack of availability of 911 contractor ambulances.

- 5. Adjournment** – Chair Woerner adjourned the meeting at 4:25 p.m.



**DATE:** April 18, 2023

**TO:** Honorable JPA Board Members

**FROM:** Joint Executive Directors  
Fire Chief

**SUBJECT: ADOPT A RESOLUTION APPROVING THE PROPOSED TWO-YEAR OPERATING BUDGET FOR FISCAL YEARS 2023/24 AND 2024/25 AND FORWARD A RECOMMENDATION TO THE PARTNER CITY COUNCILS TO APPROVE THIS TWO-YEAR BUDGET AND ACCEPT THE 2022 STATE MANDATED FIRE INSPECTION REPORT**

### **SUMMARY**

Staff are presenting for the Board's consideration the proposed two-year operating budget for the Livermore-Pleasanton Fire Department for Fiscal Years 2023/24 and 2024/25. All JPA shared costs related to personnel, maintenance, materials, goods, services and asset management are included in the Operating Budget.

### **RECOMMENDATION**

Staff recommends the Board adopt a resolution approving this report, and forward a recommendation to the partner City Councils, to approve the two-year LPFD Operating Budget for Fiscal Years 2023/24 and 2024/25, and accept the 2022 State Mandated Fire Inspection Report.

### **FISCAL STATEMENT**

#### **Fiscal Year 2023/24**

The proposed LPFD Operating Budget for Fiscal Year 2023/24 is an increase of \$3,112,212

over the approved budget for the current Fiscal Year 2022/23 of \$49,118,587, bringing the total budget to \$52,230,799 an increase of 6.3%.

**Fiscal Year 2024/25**

The proposed LPFD Operating Budget for Fiscal Year 2024/25 is a decrease of \$293,420 over the proposed budget for the Fiscal Year 2023/24 of \$52,230,799, bringing the total budget to \$51,937,379, a decrease of 0.5%.

	<b><u>Total LPFD Joint Budget</u></b>		
	FY 2022-23 Adopted June 21, 2021	FY 2023-24 Proposed	FY 2024-25 Proposed
PERSONNEL SERVICES (SALARY & BENEFITS)	43,564,162	45,353,228	46,028,125
SERVICES & SUPPLIES	4,342,821	5,191,871	5,222,804
EQUIPMENT REPLACEMENT	250,000 *961,604	685,700 **1,000,000	686,450 -
<b>TOTAL EXPENDITURES</b>	<b>49,118,587</b>	<b>52,230,799</b>	<b>51,937,379</b>

The majority of cost increases are found in Personnel Services (i.e., payroll and benefits) with \$1,789,066 for FY 2023/24 and \$674,897 for FY 2024/25. The Services and Supplies portion of the LPFD operating budget sees an increase of \$849,050 and \$30,933 for each respective Fiscal Year. Drivers of significant changes are outlined below.

- Personnel Services increases are due to:
  - o Increases in pay rates per the labor agreements.
  - o Increases in benefit rates and special pays.
  
- Services & Supplies increases are due to:
  - o Increase in General Liability Insurance Premium.
  - o Contract Services – Communications Consultant, Legal, DEI Implementation, Community Risk Assessment Implementation, Strategic Plan Implementation, Water Rescue Training.
  - o Fire Academy costs for the planned Academy in FY 2023/24 and FY 2024/25.
  - o Significant increase in Personal Protective Equipment (PPE) costs.
  - o Significant increase in material and equipment costs.
  - o Upgrades of software programs, including cloud-based incident reporting system.
  - o Increases to training/travel, supplies, materials, public outreach.
  
- Equipment Replacement: Increases are due to:
  - o FY 2023/24 Station Alerting System Replacement (\$1,000,000)
  - o Deferred replacement of equipment, including technology equipment.

- Significant increase in vehicle extrication equipment costs, and potential mandate to convert to non-gas-powered equipment, with increased costs and battery replacements.

Note: Battalion Chief negotiations continue between the Livermore-Pleasanton Fire Department Joint Powers Authority and the International Association of Fire Fighters, Local 1974, AFL-CIO-CLC. It is anticipated that negotiations for a new MOU will be completed in late Fiscal Year 2022/23 or early Fiscal Year 2023/24. The pay and benefits figures noted for Fiscal Year 2023/24 proposed budget are based on the current compensation plan and do not reflect any changes that may be negotiated. The Fiscal Year 2023/24 proposed budget will be updated to reflect the new MOU once negotiations are complete. The JPA Board will be kept abreast on the status of negotiations and the impacts on the Fiscal Year 2023/24 proposed budget as negotiations proceed.

## **BACKGROUND**

On June 24, 2021, the JPA Board received and filed the Two-Year Operating Budget for the LPFD for the Fiscal Years 2021/22 and 2022/23. The JPA Board approved the mid-year adjustment for Fiscal Year 2021/22 on May 11, 2022. Staff is presenting this two-year operating budget for the Board's consideration in accordance with the Joint Powers Authority governing document.

## **DISCUSSION**

The proposed two-year budget forecasts an increase of 6.1% in FY 2023/24 and a decrease of 0.5% for FY 2024/25, with the vast majority of these increases due to contractually obligated increases in payroll and benefit costs. The decrease in FY 2024/25 is a result of the Station Alerting Replacement in FY 2023/24. Staff continue to explore all options to increase efficiency, reduce costs, and increase cost recovery.

In 2021, LPFD adopted its Strategic Plan. This Strategic Plan sets the path for the Livermore-Pleasanton Fire Department (LPFD). The goals cover a broad range of important initiatives intended to position the department well for a five-year period. Many of the objectives and strategies within this Plan require personnel and funding to implement. The multi-year goals of the Strategic Plan include:

- Goal A: Services
- Goal B: Public Information and Community Engagement
- Goal C: Workforce and Training
- Goal D: Facilities and Equipment
- Goal E: Communications and Administration

Significant work has been done to better align the department's budget with operational needs, while focusing on Strategic Plan initiatives. In addition, economic conditions have resulted in increased costs of high priority items, specifically Personal Protective Equipment (PPE) and

lumber. Additionally, addressing the retention and recruitment, training, employee wellness, technology improvements, and community outreach priorities identified in the LPFD Strategic Plan is increasingly important to address service expectations.

In addition to the annual adoption of the budget, staff is required to present to the Board two annual reports. SB 1205 requires that the JPA report inspection completion rates of certain higher risk to life safety occupancy types. The JPA attempted 100% of these inspections and completed 96%. Those not inspected are occupancies staff was unable to gain access to. The JPA Agreement requires an annual reporting of real property, vehicles and equipment valued at over \$5,000. With a few exceptions, cities continue to own their fleet and facilities. Equipment is held by the JPA and shown in the attachment.

### **CONCLUSION**

Staff recommends the Board adopt a resolution approving this report and forward a recommendation to the partner City Councils to approve the two-year budgets for Fiscal Year 2023/24 and Fiscal Year 2024/25.

### **ATTACHMENTS**

1. Resolution
2. Livermore-Pleasanton Fire Department FY 2023-25 Budget Summary
3. Real Property Schedule
4. 2022 State Mandated Fire Inspections Report

**RESOLUTION NO. LPFD 2023-xx**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE LIVERMORE-  
PLEASANTON FIRE DEPARTMENT JOINT POWERS AUTHORITY, APPROVING THE  
OPERATING BUDGET FOR FISCAL YEARS 2023/24 AND 2024/25 AND  
FORWARDING A RECOMMENDATION TO THE PARTNER CITY COUNCILS TO  
APPROVE THE TWO-YEAR BUDGET**

**WHEREAS**, the cities of Livermore and Pleasanton formed a Joint Powers Authority to provide fire protection services; and

**WHEREAS**, the Livermore-Pleasanton Fire Department Joint Powers Authority Board approved the Amended and Restated Livermore-Pleasanton Fire Department Joint Powers Authority Agreement dated February 12, 2018; and

**WHEREAS**, the Amended and Restated Livermore-Pleasanton Fire Department Joint Powers Authority Agreement requires the Fire Chief to present the budget to the JPA Board for its consideration and approval.

**NOW, THEREFORE, BE IT RESOLVED THAT THE LIVERMORE-PLEASANTON FIRE DEPARTMENT JOINT POWERS AUTHORITY BOARD DOES DECLARE, DETERMINE, AND ORDER THE FOLLOWING:**

**Section 1:** Approve the two-year operating budgets for the Fiscal Years 2023/24 and 2024/25 and forward a recommendation to the partner City Councils to approve this two-year budget.

**Section 2:** This resolution shall become effective immediately upon its passage and adoption.

**PASSED, APPROVED AND ADOPTED** by the Board of Directors of the Livermore-Pleasanton Fire Department Joint Powers Authority at a meeting held on April 18, 2023.

I, Jocelyn Kwong, Clerk of the Livermore-Pleasanton Fire Department Joint Powers Authority, certify that the foregoing resolution was adopted by the Board of Directors at a meeting held on the 18<sup>th</sup> day of April 2023, by the following vote:

Ayes:  
Noes:  
Absent:  
Abstain:

\_\_\_\_\_  
Jocelyn Kwong, Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Daniel G. Sodergren, Legal Counsel



**LPFD FY 2023-25 BUDGET SUMMARY**

		FY 2022-23	FY 2023-24	FY 2024-25
		ADJUSTED BUDGET	PROPOSED BUDGET	PROPOSED BUDGET
<b>FY 2023-25 BUDGET SUMMARY</b>	PERSONNEL (SALARY & BENEFITS)	43,564,162	45,353,228	46,028,125
	SERVICES & SUPPLIES	4,342,821	5,191,871	5,222,804
	EQUIPMENT REPLACEMENT	250,000	685,700	686,450
	*One-time expenditures	961,604	1,000,000	-
	<b>TOTAL EXPENDITURES</b>	<b>49,118,587</b>	<b>52,230,799</b>	<b>51,937,379</b>
<b>CHANGES FROM PREVIOUS FISCAL YEAR</b>			<b>CHANGES FROM PREVIOUS FISCAL YEAR</b>	<b>CHANGES FROM PREVIOUS FISCAL YEAR</b>
	PERSONNEL (SALARY & BENEFITS)		1,789,066	674,897
	SERVICES & SUPPLIES		849,050	30,933
	EQUIPMENT REPLACEMENT		474,096	750
	<b>TOTAL EXPENDITURES</b>		<b>3,112,212</b>	<b>706,580</b>
<b>MAIN DRIVERS FOR CHANGES</b>	PERSONNEL (SALARY & BENEFITS)	COLA increase from recent MOU	1,559,310	402,027
		Misc. Special Pays & Medical Increase	229,756	272,870
	SERVICES & SUPPLIES	Contract Service	275,000	-
		Personal Protective Equipment	50,000	50,000
		Insurance	30% increase per CJPRMA	Estimate 15% increase
		Academy Costs	Increase in PPE, Training, Supplies/Materials, Equipment	
	EQUIPMENT REPLACEMENT	Equipment Repair & Replace	Replacement of all equipment updated	
		Communication Equipment	\$1M ALCO Station Alerting	-
		IT Equipment	Replacement of IT Equipment	
		Office Furniture	\$15,000 per year for replacement	



# Livermore-Pleasanton Fire Department

## 2022 Real Property, Vehicle and Equipment Schedules



**Joseph Testa**  
**Fire Chief**

# MISSION, VISION & VALUES

## Our Mission:

Provide exceptional and equitable public safety services that protect and enhance life, property and the environment in collaboration with the communities we serve.

## Our Vision:

To be leaders in the fire service by valuing innovation, adaptability, and diversity in all we do.

## Our Values:

- ❖ Integrity
- ❖ Duty
- ❖ Courage
- ❖ Honor
- ❖ Professionalism

# EXECUTIVE SUMMARY

The Livermore-Pleasanton Fire Department Joint Powers Authority (JPA) was founded in 1996. The agreement was updated in 2000 and 2016. The JPA has the ability to own property and vehicles but largely the Cities of Livermore and Pleasanton have retained these assets. The sole real property asset of the JPA is the administrative headquarters. The property it sits on is owned by the City of Pleasanton. The JPA owns four (4) vehicles: three (3) trailers and a reserve aerial fire truck.

The JPA owns and utilizes all equipment needed to deliver its services to the communities. In recent years, the JPA has began developing a capital replacement budget to ensure that replacement costs can be spread out over multiple years. The next two-year JPA budget includes additional items which were not included when the replacement budget was first developed. Items such as EKG monitors, mobile radios, and self-contained breathing apparatus (SCBA) are all examples of JPA assets exceeding the \$5000 capitalization threshold.

# Real Property Schedule

Each City owns the land and facilities that are located in that city and used by LPFD. Each City is responsible for maintenance and upgrades to those facilities except for the Fire Headquarters located in Pleasanton. The City of Pleasanton owns the training facility land and facilities. The Fire Headquarters building, and related infrastructure are owned by the Authority, and the land upon which the building sits is owned by Pleasanton. The Cities and LPFD shall maintain a real property list identifying the address and the owner. The following is a list of properties made available to LPFD and the ownership status:

## **Pleasanton Real Property**

Station 1 & Headquarters Land  
3560 Nevada Street  
Pleasanton, CA 94566

Station 2  
6300 Stoneridge Mall Road  
Pleasanton, CA 94588

Station 3  
3200 Santa Rita Road  
Pleasanton, CA 94588

Station 4  
1600 Oak Vista Way  
Pleasanton, CA 94566

Station 5  
1200 Machado Place  
Pleasanton, CA 94566

Training Center  
3301 Busch Road  
Pleasanton, CA 94566

## **Livermore Real Property**

Station 6  
4550 East Avenue  
Livermore, CA 94550

Station 7  
951 Rincon  
Livermore, CA 94550

Station 8  
5750 Scenic Avenue  
Livermore, CA 94550

Station 9  
1919 Cordoba Street  
Livermore, CA 94550

Station 10  
330 Airway Boulevard  
Livermore, CA 94550

## **LPFD JPA Facility**

LPFD Headquarters Building  
3560 Nevada Street  
Pleasanton, CA 94566

# Vehicle Schedule

Owner	Location	Equip. No.	Class	Make	Model	Description	Purchase Year	Estimated Useful Life	Original Purchase Cost	Replacement Cost
JPA	Tower	PA300	N/A	Johnson	Road Force	ERT Trailer	2021	20 yrs	\$11,300	\$29,982
JPA	Tower	PA301	N/A	Johnson	Road Force	ERT Trailer	2021	20 yrs	\$11,300	\$29,982
JPA	Tower	PA303	N/A	NuConcepts	VIP	Restroom Trailer	2022	20 yrs	\$20,971	\$55,642
JPA	Sta 6	DA596	B	Spartan	Gladiator	eserve Tiller	1997	20 yrs	\$0	\$2,000,000

# Equipment Schedule

Owner	Make	Model	Description	Purchase Year	Estimated Useful Life	Original Purchase Cost	Replacement Cost
JPA	Physio	LP15	EKG	2021	10 yrs	\$375,000	\$610,835
JPA	Lucas	V3.1	CPR Devices	2023	10 yrs	\$172,000	\$280,170
JPA	MSA		SCBA	2023	15 yrs	\$1.4M	\$2.9M
JPA	Motorola	APX	Field Radios	Varies	15 yrs	Varies	\$900,000
JPA	Multiple	Multiple	Extrication Equipment	Varies	20 yrs	Varies	Varies
JPA	Varies	Multiple	Rescue Equipment	Varies	Varies	Varies	Varies
JPA	Multiple	Multiple	HazMat Meters	Varies	Varies	Varies	Varies
JPA	Bullard	Multiple	Thermal Imaging Cameras	Varies	10 yrs	\$80,000	\$100,000
Cities	McKinney	N/A	Station Alerting Systems	1998	20 yrs	Varies	\$1M
JPA	UCapIt	Adjust Locker System	Narcotics Distribution System	2012	20 yrs	\$15,000	\$24,000
JPA	Ricoh	Varies	Copiers	2016	7 yrs	\$72,000	\$83,000
JPA	Multiple	Multiple	Servers	Varies	5 yrs	\$144,000	\$151,000
JPA	ShoreTel	ShoreGear Varies	VOIP System	Varies	5 yrs	\$60,000	\$70,000



# Livermore-Pleasanton Fire Department

## 2022 State Mandated Fire Inspections



**Joseph Testa**  
Fire Chief



# MISSION & VISION

## Our Mission:

Provide exceptional and equitable public safety services that protect and enhance life, property and the environment in collaboration with the communities we serve.



## Our Vision:

To be leaders in the fire service by valuing innovation, adaptability, and diversity in all we do.

# EXECUTIVE SUMMARY

The Livermore-Pleasanton Fire Department has a long-established program providing fire and life safety inspections to the commercial occupancies within the City of Livermore and the City of Pleasanton. In 2017 the Fire Department added a position of Fire Inspector, which has increased the ability of the Fire Department to provide these inspections and has also resulted in improving the quality of the fire prevention and inspection services provided.

After the Ghost Ship fire in Oakland, CA on December 2, 2016 a series of investigative articles and editorials revealed many of the required fire and life safety inspections were not being performed by local fire departments. In order to provide assurances that fire departments are performing the inspection duties as required by law, SB1205 was authored mandating the reporting of certain inspection statistics to the local governing board. SB1205 was signed by Governor Brown on September 27, 2018, creating Health and Safety Code Section 13146.4, codifying the mandated reporting of these inspections. This report is then required to be acknowledged in the form of a resolution by the Livermore-Pleasanton Fire Department Joint Powers Authority (JPA) Board of Directors.

This report provides an overview of the Fire and Life Safety Inspection program that has been instituted through the Livermore-Pleasanton Fire Department and demonstrates compliance with California Health and Safety Code Section 13146, as required by SB1205. SB1205 requires the Fire Department report to the City Council compliance with the State mandated fire inspections of schools, jails, high rise buildings, and certain residential occupancies.

The Livermore-Pleasanton Fire Department puts emphasis on fire prevention and public education. With this key part of our mission, we believe it is important to exceed the standards that have been set forth by the State of California. The Prevention and Operations Divisions of the JPA intend to achieve not only 100% compliance with the 132 state mandated inspections listed above, but also to perform the fire and life safety inspections on the remaining 1,293 occupancies within our jurisdiction. We have chosen to apply the National Fire Prevention Association (NFPA) standards to our inspection program. *NFPA 1730 - Standard on Organization and Deployment of Fire Prevention Inspection and Code Enforcement, Plan Review, Investigation, and Public Education Operations* provides the frequency for these inspections as annually, biennially, or triennially. The statistics contained within this report show the outcomes of these inspections.

# REPORTABLE INSPECTIONS

California Health and Safety Code (HSC) Section 13146.4 Requires the Fire Department to provide the JPA with an annual reporting of compliance with HSC Sections 13146.2 and 13146.3. These sections of the HSC require the Fire Department to inspect every building used as a public or private school, hotels, motels, lodging houses, and apartment houses, for compliance with building standards, as provided.

This report was generated to meet or exceed the requirements set forth by Health and Safety Code §13146.4. This code requires the Livermore-Pleasanton Fire Department to perform the above-described inspections and report annually to its JPA Board on the department's compliance with these inspection requirements.

Below is a table listing the inspection statistics of the 132 occupancies classified as reportable mandatory inspections within the City of Livermore and the City of Pleasanton:

**Reportable Mandated Inspection Table**

Occupancy Group	Desc.	Total Insp.	Livermore			Pleasanton		
			Quantity	Completed	Not Completed*	Quantity	Completed	Not Completed*
<b>Educational (E)</b>	Public & Private Schools	43	22	22	0	21	21	0
<b>Residential (R-1)</b>	Hotels/Motels	60	21	20	1	39	38	1
<b>Residential (R-2)</b>	Multi-Family (Apts.)	109	55	54	1	54	49	5
<b>High-Rise</b>	Height 75+ Feet	0	0	0	0	0	0	0
Total		212	98	96	2	114	108	6

\* Unable to gain access 2022

The Livermore-Pleasanton Fire Department completed 204 of the 212 inspections resulting in 96% compliance as required by HSC §13146.4.